

## **2016-2017 Retirement Education Committee**

Policy: The TRTA Retirement Education Committee shall collaborate with Districts and Local Units in developing and sponsoring retirement events for active educators, regardless of status of service, and shall promote collaboration with local school districts. The committee shall collaborate with other standing and special committees as appropriate to further the mission of TRTA.

### **Suggested Activities**

#### **The TRTA State Retirement Education Committee Chairman:**

1. Develop and implement with the committee a retirement education program;
2. Identify a list of resource persons for retirement education events;
3. Work with TRTA leaders to ensure that the district committee chairmen get the support and training needed to carry out their responsibilities;
4. Gather information related to TRTA and TRS which would be of interest to retired school personnel and future retirees and send it to the district chairmen; and
5. Serve as presenter to train district and local unit counterparts at the TRTA Convention.

#### **The TRTA District Retirement Education Committee Chairmen:**

1. Be a facilitator for distributing TRTA retirement education materials to local unit retirement education committee chairmen in the district;
2. Provide information of interest for active school personnel and retirees to local unit retirement education committee chairmen;
3. Plan TRTA district activities to encourage and increase district-wide seminars, fairs, programs and individual contact;
4. Serve as resource person to local unit chairmen;
5. Promote and provide representation of TRTA and retirement information at active teacher organization events;
6. Encourage local unit retirement education committee chairmen to post events on websites;
7. Compile retirement education report forms from each local unit, tally information and submit the district annual report form to the state health care committee representative by due date;
8. Serve as trainer of the retirement education activities for local unit retirement education committee chairmen at the district spring leadership training conference; and
9. Attend the TRTA Convention retirement education training session.

#### **The TRTA Local Unit Retirement Education Committee Chairmen:**

1. Provide retirement education information received from TRTA to active school personnel;
2. Plan and increase special activities such as seminars, fairs, programs and individual contact. If necessary, combine activities with several local units;
3. Assist and encourage district retirement education committee chairmen with retirement activities when appropriate;
4. Promote and provide retirement information of interest to retirees and active school personnel when appropriate;

5. Complete the retirement education report form for your unit. Submit the local unit report to your district retirement education committee chairman by due date; and
6. Communicate retirement events to appropriate sources for publication; and
7. Attend the retirement education training session at the district spring leadership training conference and if possible attend the retirement education training session at the TRTA Convention.