**Leadership Support Committee**

**Resource Guide**

1. Duties and responsibilities of Leadership Support Committee:
   1. Facilitate and assist TRTA staff and officers at Districts Presidents’ Leadership Training Conference:
   2. Facilitate and assist TRTA staff at TRTA Convention in the following:
      1. Training local volunteer facilitators for the TRTA Convention
      2. Distribution of one-page summaries, facilitator packets, and other needed materials to enhance training/informational sessions at TRTA Convention
      3. Offer assistance for the General Session, House of Delegates, or other assistance for the TRTA Staff during TRTA Convention
      4. Assist in collecting meal tickets for TRTA Convention
      5. Collection of and processing training/informational sessions to be given to the presenters and the overall Convention evaluations to be given to TRTA Staff.

2 Collaborate with other standing and special committees as appropriate to further the mission of TRTA