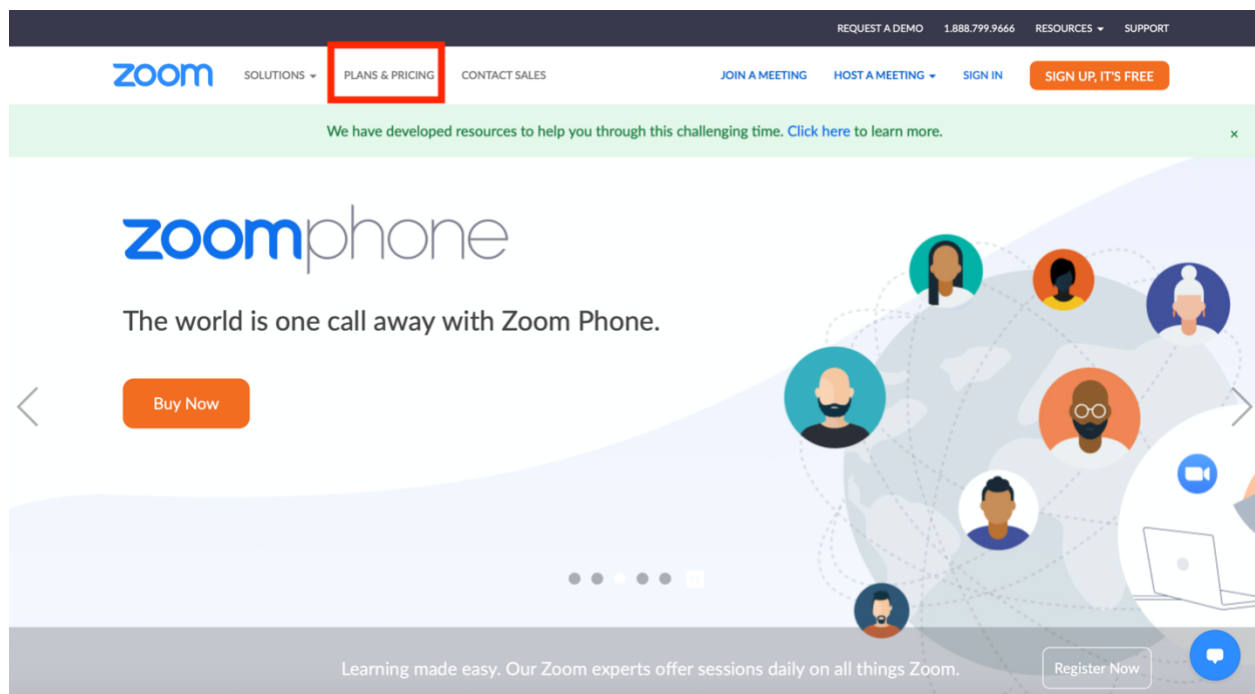


## Utilizing the Large Meeting Add-On for Zoom Pro Plans

For some local units, there's a need to have Zoom meetings with more than 100 participants. A common mistake is to think that in order to facilitate larger meetings a Business plan is necessary. However, this can be accomplished through the Pro plan by purchasing the large meeting add-on. The large meeting add-on allows you to host meetings for up to 500 participants. The add-on costs \$50 for each month that you use it and can be purchased on a month-to-month basis. If you already have a Pro plan, you can also purchase this add on.

Zoom recently changed its check out process for purchasing plans. Below, you'll find the updated check out process for purchasing the large meeting add-on.

1) Go to Zoom.us and select plans and pricing.



2) Select the Pro plan.

REQUEST A DEMO 1.888.799.9666 RESOURCES SUPPORT

zoom SOLUTIONS PLANS & PRICING CONTACT SALES JOIN A MEETING HOST A MEETING SIGN IN SIGN UP, IT'S FREE

Special Offer: New to Zoom? Sign up for a Pro Annual plan with ZOOMCARES today and enjoy an additional 20% discount- that's a \$60 savings. Upgrade to Annual

## Choose a plan

Find the right solution for your needs. ZOOM FOR EDUCATION ZOOM FOR TELEHEALTH ZOOM FOR DEVELOPERS

Billed Monthly  Billed Annually

CURRENCY US Dollars \$

COUNTRY/REGION United States of America

Zoom Meetings Zoom Phone Zoom Video Webinar Zoom Rooms Zoom United **Save 15%**

<p>BASIC Personal Meeting</p> <p><b>Free</b></p> <p>Sign Up, It's Free</p>	<p>PRO <b>\$30 SAVINGS</b></p> <p>Great for Small Teams</p> <p><b>\$149.90</b> /year/license</p> <p>Buy Now</p>	<p>BUSINESS <b>\$400 SAVINGS</b></p> <p>Small &amp; Med Businesses</p> <p><b>\$199.90</b> /year/license</p> <p>Buy Now</p>	<p>ZOOM UNITED BUSIN <b>SAVE 15%</b></p> <p>Meetings. Phone. Chat</p> <p><b>\$200</b> ...</p> <p>If you need help with pricing, let me know!</p>
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3) Scroll down to add-ons and select large meeting add-on.

zoom Support English

CONFIGURE PRODUCTS CREATE AN ACCOUNT PAYMENT REVIEW ORDER SHOPPING CART (1)

### Zoom Meetings

3 Choose your billing cycle

<p>Monthly</p> <p><b>\$14.99</b>/month/license</p>	<p>Annual <b>Save 17%</b></p> <p><b>\$12.49</b>/month/license</p> <p>Billed \$149.90 Annually</p>
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+ Additional options

<p>Cloud Recording</p>	<p>Audio Conferencing</p>	<p><b>Large Meeting</b></p>	<p>H.323/SIP Room Connector</p>
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Save & Continue Cancel

4) Complete the checkout process.

## 1 Choose your plan

Choose one or both large meeting options to increase participant capacity for the meetings or webinar panelists. Large Meetings licenses will be assigned to users within the User Management portal after purchase enabling them to host meetings and webinars of greater capacity.

**500 Participants** ▾ 1 License(s)

Monthly

**\$50**/month/license

Do Not Auto-Renew

Large Meeting plan will expire after one month

Annual

**\$50**/month/license

Billed \$600 Annually

If you already have a Pro license, you can supplement it with the large meeting add on by following the instructions below.

1) Log in to your account at Zoom.us.

The screenshot shows the Zoom website's navigation bar. The 'SIGN IN' button is highlighted with a red box. Below the navigation bar, there is a green banner with the text: "We have developed resources to help you through this challenging time. [Click here](#) to learn more." Below the banner, the main content area features the "zoomphone" logo and the text "The world is one call away with Zoom Phone." A "Buy Now" button is visible. The bottom of the page includes a "Finder" search bar, the text "Learning made easy. Our Zoom experts offer sessions daily on all things Zoom.", and a "Register Now" button.

2) Select account management and billing.

PERSONAL

**Profile**

Meetings

Webinars

Recordings

Settings

ADMIN

> User Management

> Room Management

∨ Account Management

Account Profile

Account Settings

**Billing**

Recording Management

IM Management

3) Choose to add the large meeting add-on to your cart.

The screenshot shows the Zoom account settings page. The left sidebar contains navigation options: Account Profile, Account Settings, Billing (highlighted in blue), Recording Management, IM Management, Reports, and Advanced. Below these are links for Attend Live Training, Video Tutorials, and Knowledge Base. The main content area is titled "Interested in other available plans?" and lists several add-ons with "Add to cart" buttons:

- Zoom United**: Video meetings, chat, and phone all in one place.
- Zoom Phone**: Zoom Phone is a completely integrated, modern cloud business phone system.
- Video Webinar**: Allows up to 100 interactive panelists to engage with up to 10,000 attendees.
- Zoom Rooms**: Conference rooms that make it easy to run or join video meetings with a tap of a button.
- Large Meeting**: Increase your number of interactive meeting participants up to 1,000. This item is highlighted with a red border.
- Audio Conferencing**: Add global toll-free and call-out audio conferencing features.

4) Complete the checkout process.