



District and Chapter Second Vice-Presidents Suggested Activities

The TRTA District Second Vice-Presidents:

1. Preside at District meetings in the absence of, or at the request of, the District President and First Vice-President;
2. Serve as Chair of the District Communications Committee and appoint its members;
3. Serve as District Children's Book Project coordinator;
4. Distribute TRTA communications materials to Chapters;
5. Promote or work with the technology contact to maintain District webpage, newsletters and social media, for example Facebook, Instagram and Twitter, etc; and
6. Perform other assigned duties to fulfill the objectives of TRTA.

The TRTA Chapter Second Vice-Presidents:

1. Preside at Chapter meetings in the absence of, or at the request of, the Chapter President and the First Vice-President;
2. Serve as Chair of the Communications Committee for the Chapter and appoint its members;
3. Promote the Children's Book Project and serve as coordinator or work with the assigned Children's Book Project coordinator;
4. Promote Chapter public communications and publicity;
5. Respond to contact from the District Second Vice-President;
6. Promote or work with the technology contact to maintain Chapter webpage, newsletters and social media, for example Facebook, Instagram and Twitter, etc; and
7. Perform other assigned duties to fulfill the objectives of TRTA.